



## **Kelowna 2026 BC Summer Games Host Hotel Request for Proposals**

Requests for proposals are now being accepted for the Kelowna 2026 BC Summer Games Host Hotel.

Proposals are to be submitted by **August 15, 2025**. Questions about the requirements and proposals can be directed to the BC Summer Games Director of Protocol at [protocol@bcsummergames.ca](mailto:protocol@bcsummergames.ca).

### **Background and Games Information**

Kelowna will host the 2026 BC Summer Games from July 22-26, 2026. The Games will be the 34<sup>th</sup> installment of the BC Summer Games and the 4<sup>th</sup> Games to be held in our community. The Games will include as many as 2,540 athletes, 493 coaches, and 340 officials from across BC participating in 19 sports.

The President, Devin Rubadeau, and Vice President, Gail Given, are leading the Board of Directors. Directors working in 15 Directorate areas coordinate the work of approximately 70 volunteer Chairs, each managing a committee of volunteers responsible for the different aspects of the Games planning and operation. It is estimated that over 2,200 volunteers will be involved with the Games.

Support for the Games is already in place from the Funding Partners: The Province of BC, City of Kelowna, School District 23, Black Press Media, and Global BC. Many local businesses will join them, committing to the Games through cash and in-kind contributions.

The Games will result in trained and enhanced skill development for volunteers, facility upgrades, as well as investment in sport and community programs. The expected economic impact of the Games for the City of Kelowna and surrounding area could reach more than 1.4 million dollars.

**We invite you to submit your bid to be the Host Hotel for the Kelowna 2026 BC Summer Games.**

## **Melina Moran**

Melina Moran  
Director Protocol  
Kelowna 2026 BC Summer Games

## **Requirements of Host Hotel for the Games**

- Rooms for out-of-town Games guests:
  - 35-50 rooms at one property
    - July 22-26, 2026
    - Some guests will require accommodation July 21-27, 2026
    - Wheelchair accessible rooms may be required
  - A competitive, special rate for BC Games guests
  - Opportunity for complimentary room upgrades
  - Block booking to be held until 7 business days prior to the Games
- A highly visible space or meeting room for guest accreditation and guest hospitality (July 22-26).
- Food/beverage service for guest hospitality and/or ability for the Games to bring in donated food/beverages into this specific room/area.
- A meeting room to serve as the headquarters for Games Hosts and the Protocol Directorate.
- Parking for volunteers while working and for Games courtesy cars.

## **The following criteria will be used for the selection of the Host Hotel:**

- Ability to provide all rooms and functions noted above
- Suitability for Games guests
- Room rate being offered
- Location in the community in relation to main Games events
- Flexibility on release of block booking

## **The Host Hotel will receive the following from the Kelowna 2026 BC Summer Games Society:**

- In addition to utilizing the rooms from the block booking during the Games, BC Games staff and guests travelling to pre-Games meetings and events will stay at the Host Hotel.
- Recognition as the Official Host Hotel on the Kelowna 2026 BC Summer Games website with a link to the hotel website.
- Opportunity for the hotel to produce signage, at their cost, to be placed at the hotel (and no other locations) that highlights their partnership as the Host Hotel for the Games.
- Opportunity to use the Games logo and promote itself as the Host Hotel in its programs, ads, posters, schedule cards, web, in-house circuit TV, and other promotional avenues available. Copy to be approved by the Kelowna 2026 BC Summer Games.
- Information on the Kelowna 2026 BC Summer Games website encouraging families of athletes requiring accommodation to stay at the Host Hotel.
- Information about the Host Hotel will be provided to all Provincial Sport Organizations for consideration when booking accommodation for their officials and other delegates.
- The Host Hotel will receive recognition as a Friend of the Games, commensurate with the contribution of cash or in-kind sponsorship offered in the proposal.

## **Additional Games Functions**

Outlined below are additional functions and events that will take place in conjunction with the BC Summer Games. There is potential for these events to take place at the Host Hotel, should the general event requirements be met by the facility and their respective event space/capacity. Costs related to these events would be paid by the Kelowna 2026 BC Summer Games Society.

As part of your proposal, please indicate if your hotel property can accommodate/is interested in being considered to host any or all of the events noted. Further review and discussion for these events, will take place after the Host Hotel is awarded.

- Guest rooms for the Host Community Sport Meeting
  - October 24-25, 2025
  - 20-25 rooms for sport leaders from across the province
- Event room for the Key Volunteer Rally
  - October 24, 2025
  - Stand-up or seated reception for up to 150 people
- Event room for the Torchlighting Reception
  - Stand-up reception for up to 80-120 people
  - Date TBC - April 2026
- Event room for the Provincial Government Reception
  - Stand-up reception for up to 225 people
  - Thursday, July 23, 2026, 8:00pm-11:30 pm
- Event room for Civic Luncheon
  - Seated luncheon for 125-200 people
  - Friday, July 24, 2026, approximately 11:30am-2:00pm