



Coach Exemption Process

BC Winter and BC Summer Games

The BC Games Society, in partnership with Provincial and Disability Sport Organizations (PSOs), value coaching development and are committed to raising coaching excellence in the sport sector. PSOs and the BC Games Society rely on qualified, caring adults who can create a positive, respectful, and inclusive environment at the BC Winter and BC Summer Games. The BC Games Society coach exemption process is intended to establish an obtainable reporting structure for Provincial Advisors, while also holding sports accountable to coaching certification standards and the coaching development component of the [Core Sport Policy](#).

Identification of Coaches and Exemptions

Provincial Advisors are expected to identify, screen, and prepare coaches for the BC Winter and BC Summer Games. This includes criminal record checks and other sport-specific screening to ensure appropriate adults are supervising young athletes. Sports with coaches that require exemptions can continue to plan to have those coaches attend the Games but must complete the following coach exemption process. Exemptions are not a mechanism to enable coaches to attend the Games, but rather a tracking and accountability tool to ensure sports strive to achieve coaching certification standards and meet Core Sport coaching requirements.

BC Games Coaching Certification Standards

- Every zone with athletes attending the Games must have a head coach. Discuss with BC Games staff the need for exceptions for sports that include athletes with a disability or small zones when appropriate supervision can be established.
- Head coaches must be NCCP Competition Introduction certified (or sport equivalent)
- Assistant coaches must be NCCP Competition Introduction trained (or sport equivalent)
- Adult supervisors must complete the [Safe Sport Training online module](#) prior to attending the Games. Exemptions are not eligible to adult supervisors – they must complete Safe Sport Training. NCCP Make Ethical Decisions is considered an acceptable alternative to Safe Sport Training.
- *Note: individual sports may apply to lower the coaching standard for head coaches and assistant coaches. If approved, this will be reflected in the sport's technical package.*

Process

- Provincial Advisors identify, screen, and prepare coaches for zone qualifications and the Games.
- Provincial Advisors and/or Zone Reps register head coaches, assistant coaches, and adult supervisors per the BC Games participant registration process. Ensure individual NCCP numbers are included in this process for each head coach, assistant coach, and adult supervisor.
- BC Games staff will distribute a report with a list of all head coaches, assistant coaches, and adult supervisors to Provincial Advisors no later than one week after the BC Games registration deadline.
- Provincial Advisors are requested to complete the coach report, identifying (1) if a coach has met the appropriate standard as noted above depending on their role, (2) if a coach exemption is required, and (3) a brief plan on when/how the exempt coach will reach the desired level of certification.
- Provincial Advisors are expected to complete this report and return to BC Games staff within two weeks of receipt.
- BC Games staff will use this report to complete the post-Games Core Sport review process.
- Discrepancies between coaching certification standards and report submissions are subject to assessment in the post-Games Core Sport review process. Please submit accurate information.

Timelines for the 2024 BC Winter and Summer Games

Action	2024 BC Winter Games	2024 BC Summer Games
BC Games registration deadline	Monday, January 22, 2024	Monday, June 17, 2024
Coach reports sent to sports	by Monday, January 29, 2022	by Monday, June 24, 2024
Coach reports returned by sports	by Wednesday, February 7, 2024	by Wednesday, July 3, 2024